CUSTOMS AND FOREING TRADE

1. Main Functions

- **Tariff Classification:** Determine the correct coding of goods (according to the Harmonized System) to know which taxes, tariffs, or restrictions apply.
- **Documentary Management:** Prepare, review, and process mandatory documentation (commercial invoices, packing lists, certificates of origin, customs declarations/pedimentos).
- **Regulatory Compliance:** Ensure that imports and export operations comply with local and international laws, non-tariff regulations (health, safety, and environmental standards), and free trade agreements.
- **Logistics Coordination:** Work hand-in-hand with customs agents, carriers, warehouses, and government authorities to expedite cargo clearance.
- **Tax and Tariff Management:** Calculate and settle payments for customs duties, VAT, and other applicable levies.

2. Key Competencies (Skills)

- **Attention to Detail:** A single error in a classification number or a document data point can immobilize an entire container at customs.
- **Analytical Skills:** Interpret laws, decrees, and constantly changing tax updates.
- **Negotiation and Communication:** Smooth interaction with suppliers, clients, authorities, and customs agents.
- **Technology Proficiency:** Mastery of logistics management software, resource planning systems (ERP), and government customs portals.

3. Education and Knowledge

- **Related Fields:** Bachelor's degrees in International Trade, Global Business, Logistics, Customs Law, or Business Administration.
- **Technical Knowledge:**

  National and international customs legislation.

  Incoterms (current international trade terms).

  Trade agreements and treaties of the operating country.

- **Languages:** Proficiency in English is essential; knowing Chinese adds tremendous value due to global supply routes.

Interested parties, please send your resume (in English or Chinese, as applicable) to: **recruitment@santanaft.com**, attention **Irene Diaz**.

物流与海关专业人员简介 (Perfil Profesional de Logística y Aduanas)

1. 主要职责 (Funciones Principales)

- **商品归类：** 根据《协调制度》（HS编码）确定货物的正确编码，以了解适用的税收、关税或限制条件。
- **文件管理：** 准备、审核和处理必填单证（商业发票、装箱单、原产地证书、海关报关单）。
- **合规管理：** **确保**进出口业务符合当地及国际法律、非关税监管规定（如卫生、安全、环保标准）以及自由贸易协定。
- **物流协调：** 与报关行、承运商、仓库及政府监管部门紧密合作，加快货物清关流程。
- **税费管理：** 计算并缴纳关税、增值税及其他相关税费。

2. 核心技能 (Competencias Clave)

- **注重细节：** 归类编码或单证数据出现任何微小的错误，都可能导致整批集装箱在海关被扣留。
- **分析能力：** 能够解读不断更新的法律法规和税务条例。
- **沟通与谈判：** 与供应商、客户、政府官员及报关行保持顺畅的沟通。
- **技术应用：** 熟练掌握物流管理软件、企业资源计划（ERP）系统以及政府海关电子政务门户。

3. 教育背景与专业知识 (Formación y Conocimientos)

- **相关专业：** 国际贸易、全球商务、物流管理、海关法或工商管理等本科学历。
- **专业知识：**
  - 国内外海**关法律法**规。
  - 国际贸易术语（Incoterms）。
  - 所在国家/地区签署的贸易协定。
- **语言能力：** 精通**英语**至**关重要**；**掌握第三**门语言（如中文、法语或葡萄牙语）由于全球供应链网络的原因会极具竞争优势。