TEMPORARY EXHIBITION ASSISTANT

Chinese & English-Speaking Staff | Barcelona

Position	Temporary Exhibition Assistant
Positions	2
Dates	18–20 January 2027 (3 days)
Working Hours	09:00–18:00, including a 1-hour lunch break (8 working hours/day)
Location	Fira Barcelona Gran Via, Barcelona, Spain
Compensation	€120 per day

About the Position

We are an international company participating in an industry exhibition at Fira Barcelona Gran Via. We are looking for two
temporary bilingual assistants to support our team during the event.

Responsibilities

• Welcome and assist visitors at the exhibition booth.
• Guide visitors and provide basic product introductions.
• Assist with communication between Chinese- and English-speaking visitors and clients.
• Assist with the show girl, including time reminders and on-site coordination.
• Assist with lunch orders and general on-site administrative tasks.
• Help maintain the cleanliness and basic order of the exhibition booth.

Requirements

• Chinese and English communication skills are required.
• Spanish language skills are advantage.
• Responsible, punctual, proactive, and reliable.
• Good communication and interpersonal skills.
• Previous exhibition, event, hospitality, or customer service experience is preferred but not required.
• Applicants who are legally eligible to work in Spain for this short-term position will be given priority.

Compensation & Expenses

€120 per day, covering 8 working hours from 09:00 to 18:00, including a 1-hour lunch break. Transportation and meals are not provided and should be covered by the employee.

How to Apply

Interested candidates are welcome to contact us via kono.l.tcg@gmail.com. Please briefly introduce yourself and include your name, current location, Chinese/English/Spanish language level, relevant exhibition or customer service experience and contact information.

Contact: kono.l.tcg@gmail.com